

Hong Chi Association was founded in 1965 and one of the largest non-profit organisations dedicated solely to serving people with intellectual disabilities in Hong Kong. For further information about the Association, please visit its website at www.hongchi.org.hk

Manager (Ref.: MG(OTH)/07/12/23/IP)

Responsibilities:

- Direct and ensure the provision of quality service of Hostels
- Maintain effective personnel, financial and case management
- Lead the team to provide quality service to people with intellectual disabilities
- Upkeep service standards on policy implementation

Requirements:

- Degree holder of Social Work with at least 3 years' relevant experience OR
- Diploma of Social Work with at least 5 years' relevant experience in social work
- Registered Social Worker
- HKCEE Eng (Syl. B) & Chi grade E or above / HKDSE Eng & Chi Level 2 or above
- Experience in rehabilitation services preferred
- Fluency in written English and Chinese and spoken Cantonese
- Proficiency in computer application and Chinese / English word processing
- Strong leadership and good communication skills
- Work Location: Shau Kei Wan
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Application deadline: 13 December 2023

Interested parties please send full resume and expected salary with mark "Confidential & Ref. No." to : **Ms. Karen Lam, Service Management Office, Pinehill Village, Chung Nga Road, Nam Hang, Tai Po, N.T., Hong Kong or by email to adult_ss8@hongchi.org.hk**

(All data collected will be used for recruitment purposes only.)